



**उत्तिष्ठत जाग्रत प्राप्य वरान्निबोधत**

उठो, जागो और तब तक नहीं रुको जब तक लक्ष्य ना प्राप्त हो जाये  
ARISE AWAKE AND STOP NOT, TILL THE GOAL IS REACHED

**PROSPECTUS 2018-19**

**Doctor of Philosophy (Ph.D.)**



**CHAUDHARY RANBIR SINGH UNIVERSITY, JIND**

(Established by the State Legislature Act 28 of 2014 and recognized U/S 2(f) & 12-B by UGC Act 1956)

[www.crsu.ac.in](http://www.crsu.ac.in)

## Establishment of Bharat Bodh Gallery in the University



Hon'ble Chief Minister, Haryana, Sh. Manohar Lal and Hon'ble Cabinet Minister, Govt. of India, Chaudhary Birender Singh visited the Bharat Bodh Gallery on 27-05-2018.

## CONTENTS

Sr. No.	Particulars	Page
1.	Statutory Officers	2
2.	University Profile	3-9
3.	<b>Chapter-I</b> Number of Seats in Ph.D. Programme	10
4.	<b>Chapter-II</b> How to apply for Admission for Ph.D. Programme	11
5.	<b>Chapter-III</b> Admission Schedule	12
6.	<b>Chapter-IV</b> Distribution and Reservation of Seats	13-15
7.	<b>Chapter-V</b> Fee Structure	16
8.	<b>Ordinance of Ph.D.</b>	17-40
	<b>APPENDICES</b>	
A.	Guidelines regarding Bonafide Residents of Haryana	41-42
A1 to A4	Performa for Haryana Resident Certificates	43-44
B.	Affidavit Regarding availing benefit of Residents	44
C.	Certificate of Schedule Caste	45
D.	Backward Class Certificate	46
E.	Certificate of Freedom Fighters	47
F.	Serving/Deceased/Disabled/Discharge/Military Personnel/Ex Serviceman Certificate	47
G.	Physically Handicapped Certificate	48
H.	List of Scheduled Caste in Haryana State	49
I.	List of Backward Classes in Haryana State	50-51
J.	Govt. Notification dated 7.6.1995 regarding creamy layer	52-55
K.	Certificate from Father/Guardian and Certificate of Employer.	56
	<b>Application Form</b>	57-60

# STATUTORY OFFICERS

**Hon'ble Chancellor**

**Shri Satyadeo Narain Arya, Governor, Haryana**

<b>Vice-Chancellor</b>	Prof. (Dr.) R.B. Solanki	01681-254569 (O) 01681-254569 (Fax)
<b>Registrar</b>	Dr. Rajbir Singh	01681-256852(O) 01681-256852(Fax)
<b>Proctor and Dean of Students' Welfare</b>	Prof. Sandeep Berwal	01681-241023 (O)
<b>Chief Warden</b>	Dr. Jyoti Sheoran	01681-241018 (O)
<b>Dean Academic Affairs and Dean of Colleges</b>	Prof. S.K. Sinha	01681-241033 (O) 01681-241030(O)
<b>Controller of Examinations</b>	Dr. Rajesh Kumar Bansal	01681-241003 (O)
<b>Finance Officer</b>	Dr. Ravi Bhushan	01681-241017



## **UNIVERSITY PROFILE**

Established by the State Legislature Act 28 of 2014 on July 24, 2014, CSRU has a sprawling campus of 75 acres situated 2 kilometres from Gohana Bypass, Jind. The university was established with the vision of imparting quality education by creating most conducive ambience for the production and dissemination of knowledge guided by innovative thinking, scientific enquiry, sublime human values, sustainable ecology, and democratic ethos. The aim of the University is the cultivation of citizens with a rich awareness of our heritage to lead and serve in every sphere of human activity. Working under the leadership of eminent educationists and social reformers, Hon'ble Chancellor Shri Satyadeo Narain Arya and dedicated, dynamic and devoted personality Vice-Chancellor Prof. R.B. Solanki, the University is heading towards realization of its vision and the goal of being in the world ranking by 2020.

The University is affiliated u/s 2(f) and 12 (B) of the UGC Act, 1956 vide letter no. 9-12/2014(CPP-I/PU) dated 26 September, 2014 and is also a member of the Association of Indian Universities. In a short span of four years, the university has many achievements to its credit. The First Convocation of the University was held on April 18, 2017. Prof. Kaptan Singh Solanki, Governor of Haryana was the Chief Guest and delivered the Convocation Address. Ch. Birender Singh, Steel Minister, Government of India, Sh. Ramesh Kaushik, Member of Parliament, Smt. Prem Lata, MLA and Sh. Jasbir Deswal, MLA were also graced the convocation as Guests of Honour. The university gave 14 Gold Medals, 13 M.Phil, 289 Post Graduates and 289 Under Graduates Degrees were awarded during the Convocation.

In addition to the academics the students are also encouraged to participate in sports events and extracurricular activities at the campus as well as outside the campus the enable their wholesome personality development.

The university has a newly constructed academic block with latest infrastructure and newly constructed Laxmi Bai Girls Hostel with ultra-modern facilities. The central library of the university has the stock of approximately 16000 books. It subscribes to National and International refereed journals, magazines and periodicals and also subscribes many Hindi and English newspapers. Round the clock internet facility is also available in the library premises. The university has an impressive Language Lab which is open for all the students of the university to help them to improve their communication skills. The university also has a Computer lab well equipped with the latest software and is networked with 32 mbps internet speed with fiber optical device. The Psychology lab of the university is spacious and fully equipped with latest equipment to carry out the tests. The Conference room of the university is equipped with world class facilities with a seating capacity of 40 persons. The construction for the extension of academic block, Second Computer Lab, Administrative Block, Boys Hostel,

Sports Stadium and residential quarters for faculty is in full swing. The students of this university have shown commendable results in academics as well as co-curricular activities. With the present pace of progress, the university looks forward to having a promising future.

### **UNIVERSITY LIBRARY**

Libraries are an integral part of all educational institutes in India. The library of the university is well equipped with large numbers of books. The library has subscribed many newspapers. It is planned to shift the library to its new building from the coming session i.e. 2018-19. It will be well equipped with the modern technology and infrastructure. Recently, an E-Kiosk system has also been installed for the convenience of the students as well as faculty members. The library also provides AC reading rooms where the readers can study peacefully. The library remains open from 9.00 A.M. to 5.00 P.M. The library recorded about 500 users including students and staff of the university.

### **LAXMI BAI GIRLS' HOSTEL AND CHHATRAPATI SHIVAJI BOYS' HOSTEL**

The University has one hostel for Girls named after the Queen of Jhansi, Rani Laxmi Bai. It was inaugurated by Hon'ble Governor Prof. Kaptan Singh Solanki on 12th November, 2014. It has the capacity of accommodating 240 girls. The University has one Hostel for Boys named after the Founder of Maratha Empire, Chhatrapati Shivaji Maharaj (Shivaji Raje Bhosale). It was inaugurated by Hon'ble Chief Minister Sh. Manohar Lal on dated 27<sup>th</sup> May, 2018. It has the capacity of accommodating 180 boys. The hostel is provided with electronic gadgets including electric geysers, 32" Plasma TVs along with Dish/DTH facility and water cooler with RO system. The hostels subscribe to several national and regional dailies and magazines for enabling the students to know what is happening around the world. Sport facilities for girls include table tennis and badminton court, volley ball court, gym and different indoor games like carom-board and chess etc. Medical facilities to all hostel residents are provided through the University Health Centre located in the Hostel premises. The University also has a Horticulture Club maintained by the girls of the Hostel. Beauty and skin care clinic has been established for the grooming of all students. The hostel on the campus operates its own mess providing hygienic and nutritious meals with a varied menu. In view of the large number of students applying for hostel accommodation, the university allows hostel to the students on the basis of merit.

### **UNIVERSITY HEALTH CENTRE**

The Health Centre located in Laxmi Bai Girls Hostel has sufficient space for a dispensary with patient Beds and stools with drop stand. The centre has a visiting doctor and a nurse and provides medical consultation and free medicines to all

students and staff. The health centre is well equipped with all basic apparatus and general medicines. The Health Centre also provides first line of treatment in emergency cases. The process for the full-fledged development of university health centre is in process and will be accomplished soon.

### **UNIVERSITY COMPUTER & INFORMATICS CENTRE (UCIC)**

The University Computer & Informatics Centre (UCIC) is steadily evolving the university as "Digital University" and working rigorously to provide the excellent infrastructure facilities with High end systems controlled by Dell Make power Server. Central UPS with a power back up of 8 hours is controlling all the All-In-One Systems connected via optical fiber LAN covering the whole Campus. 24 X 7 Internet facility with 32 Mbps is available to students as well as staff. UCIC is continuously monitoring and updating all the information on university website as well as on various social media portals. It also purports to automate administrative and secretarial wings of the university with the aim to cater the needs of the entire university. University Computer & Informatics Centre (UCIC) is providing opportunity to enhance professional knowledge of students.

### **LANGUAGE LAB**

The Language lab has been established to improve communication skills of the students. The Lab is equipped with latest software related to English Language and Communication. It provides a host of opportunities for students to work with online exercise sheets and virtual practice sessions, thus enabling them to learn language in a simulated environment.

### **PANDIT DEEN DAYAL UPADHAYAYA CENTRE**

In order to prepare students for varied professional fields, the university has established DDUC for university students as well as students/professionals from other institutions. The Cell has implemented the following schemes (i) Free UGC NET coaching (ii) Personality Development Capsule (iii) SSB coaching. Faculty members, teachers from other universities and experts from different fields are also invited to deliver extension lectures in the centre.

### **SC/ST CELL**

The SC/ST Cell has been established for the welfare of SC/ST students of the university as per the instructions of the UGC/State Government. The Cell also functions as a Grievances Redressal Cell to redress the grievances of the SC/ST students and employees of the university. It also counsels them in solving their academic as well as administrative problems. The main objective of the SC/ST Cell is to ensure proper implementation of various schemes of University Grants Commission/Government of India/State Government introduced from time to time.

### **GUIDANCE AND COUNSELLING CELL**

The university has constituted Guidance and Counseling cell to assist the students in career areas (Knowledge of different career options through Career Talks). It also helps students in Personal areas (Stress, anxiety, lack of self- confidence, communication skills, Development of Positive attitude, Assertiveness Training, etc.).

### **EQUAL OPPORTUNITY CELL**

The university has constituted Equal opportunity cell to provide equal opportunity to all including the persons with disability. In addition, it will also examine all the possible ways in which SC/ST, OBC and all other minority groups could be helped.

### **VIGILANCE CELL**

The university has constituted Vigilance cell to activate vigilance machinery for investigating complaints and sensitizing the university community against corruption and corrupt practices. The main objective of this cell is to prevent the possibilities of corruption and to encourage a culture of honesty and integrity.

### **RESEARCH CELL**

The university has constituted the Research Cell to facilitate and promote quality research in emerging areas of higher education with focus on new frontiers and to act as a knowledge power- house capable of contributing to the national development and welfare of the society.

### **INTERNAL QUALITY ASSURANCE CELL**

The university has constituted the Internal Quality Assurance Cell (IQAC) for planning, guiding and monitoring quality enhancement activities of the University. The cell works to instill the spirit of quality consciousness and continuous improvement of academic and administrative performance of the University and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. In order to enhance the academic quality of the UTDs, the auditing of the departments is carried out from time to time. The university invites experts who suggest areas where the department needs to improve. All the internal audits are discussed in the meetings chaired by the Vice Chancellor, who provides directions for the implementation of the suggestions of the experts given in the audits.

### **DIRECTORATE OF YOUTH AND CULTURAL AFFAIRS**

Directorate of Youth Welfare aims at ensuring the welfare of students by conceiving and organizing programmes for the establishment of a healthy cultural environment in the university. It motivates students to participate in various



cultural activities to ensure their holistic development. Besides celebration of national festivals, the Directorate also organizes Talent Hunt Competitions.

### **SPORTS ACTIVITIES**

Sports activities of the university are being run under the Sports Council. The university has the following playfields: Handball (1), Football (1), Volleyball (1), Netball (1), Korfball (1), Kho- Kho (1), Kabaddi(1), & Athletic Track 400 mtrs. The university is going to have its Sports Stadium soon. The university provides different sports facilities to its players taking part in the inter university tournaments like free TA & DA, sport kit & track suit, free medical facility and scholarship to the players winning positions in these tournaments. In recently completed Asian game 2018 (18 Aug 2018-2 Sept 2018) at Jakarta, Indonesia. One student of Department of Education namely Ms. Ritu participated as a member of Handball team and represent the Country.

### **NATIONAL SERVICE SCHEME**

National Service Scheme (NSS) promotes the spirit of voluntary work among the students and teachers through sustained community interactions. It brings academic institutions near to the society. It shows how to combine knowledge and action to achieve results, which are desirable for community development. NSS at Chaudhary Ranbir Singh University was established with the objective of providing the youth an opportunity to develop their overall personality by taking part in various Social Service Schemes. The University has initiated the process of students' enrolment. Students will be given opportunity to participate in state and national level camps. Merit certificates are provided to students, who perform well in the camps. The NSS unit organized special camp on digital financial literacy and four students also received appreciation from MHRD, Government of India.

### **BHARAT BODH GALLERY**

The University has established Bharat Bodh Gallery for inculcating the values of National Pride and National Commitment, Teaching to live together for Social Harmony, Education about Bhartiya Sanskriti, Bhartiya Gyan and Gouravshali Bhartiya Itihas among students.

## HIGHLIGHTS OF ACTIVITIES



## नाटक से दिया पर्यावरण बचाने का संदेश

विश्व नाटक दिवस पर सीआरएस यूनिवर्सिटी में नुक्कड़ नाटक से किया जागरूक

भारत नुक्कड़

बौध्दीरान नुक्कड़ों ने विश्व नाटक दिवस पर भोजपुर को अतिथी विभाग की ओर से डॉ. इनीक खान द्वारा निर्देशित नुक्कड़ नाटक का मंचन किया गया। नाटक के माध्यम से कलाकारों ने पर्यावरण को बचाने का संदेश दिया और बताया कि भूतल में वैश्विक काल से ही पूजा होती आ रही है, लेकिन वह दुर्भाग्य है कि हम पेड़ों की अंधाधुन कटाई को जा रही हैं। इससे जहाँ पर्यावरण बिगड़ रहा है वहीं मौसम में बदलाव के साथ ही हिमोत्पन्न वर्षा की कमी होती जा रही है। जो भविष्य के लिए काफी मुश्किलपन है।

कलाकारों ने संदेश दिया कि पर्यावरण को संतुलित रखने के लिए हमें अधिक से अधिक पेड़ लगाने चाहिए। उन्होंने अग्रिम किया कि हर किसी के जीवन में कम से कम एक पेधा अवश्य लगाना चाहिए और उसकी परवरिश करनी चाहिए। डॉ. इनीक खान ने कहा कि हमें दूसरे लोगों की तरह से पर्यावरण को भी इतनी खुशी से मानना चाहिए। नाटक प्रदर्शन संस्कृति को जिंदा रखने में अहम रोल अदा करता है।

बौध्दी, आरती मोरको ने कहा कि दुनिया एक रंगमंच है और हर व्यक्ति हमारे अलग-अलग एक किरदार निभा रहा है। नाटक एक ऐसी विधा है जिसके माध्यम से हम लोगों की सोचें हूँ बेचना को फिर से जागरूक कर सकते हैं। डॉ. अनीक खान ने कहा कि नाटक के द्वारा हम अपने विचारों को कलात्मक ढंग से व्यक्त कर सकते हैं। रजिस्ट्रार राजेश्वर मिश्र ने कहा कि समाज को जागरूक करने में नुक्कड़ नाटकों का बड़ा योगदान रहता है। आजादी को हासिल करने के लिए लोगों में जागरूकता लाने के लिए नुक्कड़ नाटकों का ही सहारा ले जागरूक करने का प्रयास किया गया। इस मौके पर राजेश बंसल, प्रदीप, एसआर खेरी मौजूद रहे।



डॉ. इनीक खान से नुक्कड़ नाटक का मंचन करते कलाकार।

चौधरी भरत

### रेलवे स्टेशन से बस स्टैंड तक नाटक से लोगों को किया जागरूक

डॉ. विश्व नाटक दिवस के मौके पर भोजपुरा को अतिथी विभाग द्वारा डॉ. खान से डॉ. खान ने रंगमंच के बीच में अग्रिम प्रवेश करते हुए पंच किलोमीटर लंबा नाटक नाट्य गथा किया। इस विधा के माध्यम से उन लोगों से सीधा जुड़ने का प्रयास किया गया जो समाज के अभाव से रंगमंच में जाकर नाटक नहीं देख पाते हैं। नाटक की शुरुआत रेलवे स्टेशन से शुरू होकर बस स्टैंड पर समाप्त हुआ। नाटक में सीधे तौर पर दर्शकों से जुड़ने का प्रयास किया गया। नाटक गथा नाटक निर्देशन डॉ. खान ने किया।

नाटक नाट्य गथा में भारत मुनि द्वारा रचित नाट्य शतवर्ष पर आधारित है। एनीक खान इस नाटक इस रूप में खेला गया है। आरती पर दर्शक खुले मंच पर सभासद में जाकर नाटक देखते हैं। ऐसा यही दर्शक कर पाते हैं, जिसके पास समय होता है। नाटक के माध्यम से नाटक इतिहास बताया गया। नाटक की विभिन्न नाट्य परंपराओं से दर्शकों को रुकक बताया गया। सिनेमा तथा भारतीय नाट्य शैली से दर्शकों को अवगत कराया गया। पारसी रंगमंच तथा भारतीय रंगमंचा शैली के उन्हे देख कर आया।



कई फुट लंबी ने अपनी दुकान तथा फी के बाहर खड़े होकर हमें हाथ दिया। नाटक गथा के दौरान दर्शकों को भी नाटक में शामिल किया गया। सत्यन, सोनम, रमेश कुमार, दामन, विजय कुमार, सौरभ सिता, अनन कुमार, संजय कुमार दर्शकों ने नाट्य गथा में विभिन्न भूमिकाएं अदा की। डॉ. खान ने कहा कि विश्व नाटक दिवस से इस नाटक की शुरुआत की गई है। इसे देश के विभिन्न हिस्सों में किया जाएगा। उन्होंने बताया कि इसका विचार उनके गाय में रखा जाने वाले कलाकार अतिथि के, उन्हे देख कर आया।







**University Signs MOU with Haryana  
Vishwakarma Skill University, Palwal**

## CHAPTER - I

### NUMBER OF SEATS IN Ph.D. PROGRAMME

Sr. No.	Name of Department	Master Degree as Main Subject	No. of Vacant Seats (Category wise)							
			AIC	HGC	SC	BC-A	BC-B	DA	Others	Total
1.	Management	Business Administration (MBA)/M.Com./M.A. Economics/Allied Subjects	01	-	01	-	02	-	-	04
2.	Computer Science and Applications	ME/M.Tech in Computer Science & Engineering/ Computer Engineering/ Computer Science/ Computer Technology/ Information Technology/ Software Engineering OR Master of Computer Application (MCA) OR M.Sc in Computer Science- Software/ Computer Science / Information Technology	01	01	01	-	01	-	-	04
3.	Education		01	01	01	01	-	-	-	04

**AIC:** All India Category, **HGC:** Haryana General Category, **SC:** Schedule Castes, **BC A&B:** Backward Classes (Block 'A' & 'B'), **DA:** Differently Abled, **Others:** Ex-Servicemen, Freedom Fighters & their dependents.



## **CHAPTER - II**

### **HOW TO APPLY FOR ADMISSION TO Ph.D. PROGRAMME**

1. The candidates are advised to read the Prospectus carefully before filling the Application Form. Incomplete application forms are liable to be rejected.
2. The Prospectus can be downloaded from the University Website i.e. [www.crsu.ac.in](http://www.crsu.ac.in).
3. The processing charges for submission of the application for admission will be charged as Rs. 1,000/- for general category candidates and Rs.250/- (for S.C./B.C candidates of Haryana only). The S.C/ B.C candidates belonging to the States other than Haryana will be treated as General Category candidates for all purposes.
4. All the candidates will be required to deposit processing charges either depositing cash in Punjab National Bank, CRSU Jind or in the form of Bank Draft from any Nationalized Bank. Draft shall be drawn in favour of Registrar, CRSU, Jind.
5. The self-attested copies of certificates/testimonials of all the examinations passed by the candidate including certificates for claiming weightage as per the Ph.D. Ordinance, and latest Character Certificate should be attached with the application form.
6. Change in subject or category, once opted for the purpose of admission, will not be allowed. The category and subject filled in the application form for admission shall be the basis for this purpose.

## CHAPTER - III

### ADMISSION SCHEDULE

1. The last date for submission of application form in the Department concerned shall be: 11.03.2019 (upto 5.00 pm)
2. Following shall be the schedule of Entrance Tests:

Date	Paper	Time
16.03.2019	Paper-I: Research Methodology	10.00 am-11.00 am
16.03.2019	Paper-II Subject-specific	12.00 noon -1.00 pm

3. **Schedule of Counseling:**

i) Date of Interview:

Date	Subject	Time
01.04.2019	Management	10.00 am
01.04.2019	Computer Science	12.00 noon
01.04.2019	Education	2.00 pm

- |  |                           |
|--|---------------------------|
| i) Display of 1 <sup>st</sup> merit list                           | : 2.4.2019                |
| ii) Document verification & Fee deposition                         | : 3.4.2019 (upto 5:00 pm) |
| iii) Display of 2 <sup>nd</sup> Merit List (If seat remain vacant) | : 4.4.2019                |
| iv) Document verification & Fee deposition                         | : 5.4.2019 (upto 5:00 pm) |
| v) Commencement of classes for Ph.D. Coursework                    | : 8.4.2019                |

## CHAPTER - IV

### DISTRIBUTION AND RESERVATION OF SEATS

In view of the reservation policy notified by the Govt. of Haryana vide Notification No. 22/10/2013 - IGSIII dated 28/2/2013, which is applicable to the University also, the reservation of seats in various programmes offered in University Teaching Departments/Centres/Institutes is as under:-

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned intake
b) State Quota	85% of the sanctioned take
(b-1) Haryana Open General Category(HOGC)	50% of the State Quota i.e. 42.5% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e. 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake)
Backward Classes of Haryana (A)(BCA)	16% of State Quota (13.6% of total intake)
Backward Classes of Haryana (B)(BCB)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

In the event of quota reserved for Physically Handicapped remain unutilised due to non availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards(1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-serviceman/ Freedom Fighter and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example if Block-A of Backward Classes are given seats in academic year 2013, the next Block i.e. (B) Block of Category of Backward Classes will be given seats in the next academic year 2014 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighter shall be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

## Guidelines for Reservation:

1. The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.
2. Candidates belonging to SC/ST are required to submit a certificate from the competent authority as per **Appendix-C**. The list of Scheduled Castes notified by the Haryana Government, is available at **Appendix-H**.  
  
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Appendix-D**. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix-I**. Circular no. 1170-SW(1)-95 dated 7.6.95 of the Haryana Govt. for excluding Socially Advanced Persons/Sections (Creamy Layer) from Backward Classes may be referred to **Appendix-J**.
- 4 The children or Grand Children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix-E**.
- 5 Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per **Appendix-G**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
- 6 Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex-Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix-F**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. letter No. 12/18/2006-GS-II dated 8-01-2008:
  - i) Pension holders for continuous embodied service;
  - ii) Persons with disability attributable to military service;
  - iii) Gallantry Award Winners; and
  - iv) Such recruits boarded out/released on medical grounds and granted medical/disability pension.



- 7 A candidate who applies for a reserved category or for both reserved and general categories will be considered first in general category. In case, he is not selected in general category, he will be considered for reserve category.

The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes, Department, Chandigarh).

- 8 If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
- 9 If any seat remains vacant in sub-categories of BC(A) and BC(B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC(B) category remains vacant, the same will be filled up from BC(A) category and vice-versa.
10. On the day of counseling itself at the end, in case, the reserved seats of various categories remain vacant and no eligible candidate of the reserved categories is available then these vacant seats may be thrown open to Haryana General Category with the approval of the Vice-Chancellor. In case, the seats in Haryana General Category remain vacant at the end, the same will be thrown open to All India Open Category with the permission of the Vice-Chancellor.

## CHAPTER – V

### FEE STRUCTURE

#### Academic Session 2018-19

Sr. No.	Particulars	Amount (₹)
1.	<b>Enrolment Fee</b> Note: Fee is to be deposited at the time of Admission	₹ 2,500/-
2.	<b>Migration Fee (If already not registered)</b> Note: Fee is to be deposited at the time of Admission	₹ 2,500/-
3.	<b>Ph.D. Coursework Fee</b>	₹ 10,000/-
4.	(a) <b>Annual Fee</b> for Research Programme for subjects not involving the use of Lab/Equipment, etc.	₹ 5,000/-
	(b) <b>Annual Fee</b> for Research Programme for subjects involving use of Laboratory/Chemicals/Computers/Equipments for Science & Engg. Streams, etc.	₹ 15,000/-
	(c) <b>University Establishment Charges (per annum)</b> Note: University Establishment Charges is to be deposited within one month w.e.f. the date of deposit of <b>Enrolment Fee</b> .	₹ 1,000/-
5.	<b>Late Fee (per month)</b> for the delay period in deposit of Charges/Annual Fee (Sr. no. 1 to 4) (i) Upto 6 Months	₹ 100/-
	(ii) Beyond 6 Months	₹ 200/-
6.	<b>Evaluation Fees</b> <b>Note:</b> Fee is to be deposited at the time of submission of Ph.D. thesis	₹ 12,000/-

## **ORDINANCE No. 1 of 2016**

### **Governing the Award of DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)**

**(In accordance with the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2016 and to fulfill the mandate under Section 6 (a) (b) and (w) of the University Act)**

#### **1. Title, Commencement and Application**

- 1.1 The Ordinance shall be called ‘Ordinance Governing the Award of Degree of Doctor of Philosophy (Ph.D.)’.
- 1.2 The Ordinance shall be effective from the date of its approval by the Executive Council of the University.
- 1.3 The Ordinance shall be applicable to all post-graduate departments of the University offering/desirous of offering the programme for the award of the Degree of Doctor of Philosophy (Ph.D), subject to the general guidance and control of the Academic Council and other relevant bodies of the University.

#### **2. Intake and Reservation Policy**

- 2.1 Each Post-graduate Department competent to offer the programme for award of Degree of Doctor of Philosophy shall decide the intake/number of seats for the programme, on an annual basis, depending upon the availability of research supervisors and other academic and physical facilities, keeping in view the norms regarding the scholar-teacher ratio, prescribed by the University Grants Commission (UGC), laboratory, library and other necessary facilities.
- 2.2 The reservation policy of the Government of Haryana and the Government of India (wherever applicable), as amended from time to time, for admission into Government/Government-aided educational institution, shall be followed by every department offering the programme along with 30% vertical reservation for women candidates belonging to Haryana.

#### **3. Notification for Admission**

The number of seats available shall be notified, 'department-wise and category-wise,' by the University, in advance, in at least two national newspapers, of which at least one shall be in English.

#### **4. Eligibility for Admission**

A candidate shall be eligible to seek admission to the Ph.D. programme, if he/she possesses:

- 4.1 A Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in the aggregate, or its equivalent grade 'B' in the UGC's 7-point scale (or an equivalent grade in a point-scale, wherever the grading system is followed), or an equivalent degree from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country, or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.
- 4.2 A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to the SC/ST/BC (non-creamy layer)/Differently-Abled and other categories of candidates as per the decision of the UGC from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedure.
- 4.3 The candidates who have cleared the M.Phil. course work, with at least 55% marks in the aggregate or its equivalent grade 'B' in the UGC's 7-point scale (or an equivalent grade in a point-scale wherever grading system is followed) and successfully completing the M.Phil. Degree shall be eligible to proceed to do research work leading to the Ph.D. Degree in the same Institution in an integrated programme. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to the SC/ST/OBC (non-creamy layer)/differently-abled and other categories of candidates, as per the decision of the UGC from time to time.
- 4.4 A person whose M.Phil. Dissertation has been evaluated and the viva-voce is pending may be admitted to the Ph.D. programme of this University.
- 4.5 Candidates possessing a Degree considered equivalent to the M.Phil. Degree of an Indian Institution, from a Foreign Educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory



authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, shall be eligible for admission to Ph.D programme.

**Note:-1**

For calculating the percentage of marks for the Master's Degree in the case of Education and Physical Education, the marks obtained in B.Ed. + M.Ed, and B.P.Ed or D.P.Ed. + M.P.E.d., as the case, shall be halved.

**Note:-2**

It shall be the responsibility of the candidate to ensure his/her eligibility and fulfillment of such other condition(s) as may be prescribed for admission in the rules and regulations of the University. Before submission of application form, a candidate is required to ascertain these facts from the concerned department.

**5. Procedure of Admission**

**5.1. Submission of Application**

- 5.1.1 A candidate shall apply on the prescribed application form for admission in the Ph.D. programme along with such fee and in the manner specified by the University from time to time.
- 5.1.2 The duly-filled-in application form for the Ph.D. Degree programme in different subjects shall be submitted to the office of the chairperson of the respective department on or before the last date fixed by the University.
- 5.1.3 A candidate in service (Government/Semi-government/Public-Sector Undertakings/ Autonomous bodies or Private firms) shall submit his/her application(s) through his/her employer. If a candidate joins the service after submission of Application Form, he/she shall submit a 'No Objection Certificate' from his/ her employer before his/ her admission for the coursework.

**5.2 Conduct of Entrance Examination**

- 5.2.1 The University shall conduct an Entrance Test, with qualifying marks as 50% (a relaxation of 5% of marks to be allowed for those belonging to the SC/Differently-abled and other categories of candidates as per the decision of the UGC/Govt. of Haryana, from time to time).
- 5.2.2 The syllabus for the entrance test shall consist of: (a) Research Methodology (50%) and

(b) Subject-specific (50%). The Entrance Test shall be conducted at the Centre(s) notified in advance by the University. The scheme of the entrance test shall consist of two papers Paper-I: Research Methodology, and Paper-II: Subject-specific.

5.2.3. Each paper shall comprise of 50 objective-type questions of one hour each, and a candidate shall have to record answers on OMR sheet supplied to him/her by the University as per the instructions. Each objective-type question shall carry two marks.

5.2.4 The medium of the Entrance Test shall be English/Hindi, except in the examination for languages other than English/Hindi.

5.2.5 The Controller of Examination shall notify the schedule of the examination in the information brochure of the programme and on the University website.

5.2.6 The Controller of Examination, in co-ordination with the chairperson of the department/s, concerned shall conduct the Entrance Test.

5.2.7 The University shall declare the result of Entrance Test within a week or within such time period as prescribed by the Vice-Chancellor.

5.2.8 There shall be no provision for re-evaluation of the Entrance Test.

### **5.3 Syllabi and Paper Setting for the Entrance Test**

5.3.1 The syllabi of the entrance test shall be common for Paper-I, for all the candidates seeking admission to the programme. The syllabi of the same shall be prepared by a committee consisting of Chairpersons of the departments where the Ph.D programme is on offer. The syllabi for the subject-specific paper shall be prepared by the Department concerned. The syllabi for Paper-I and Paper-II (subject-specific) shall be approved by the Academic Council. The syllabi and scheme of examination shall be displayed on the University website by the Controller of Examination.

5.3.2 The list of five subject experts with name, address and contact number for Paper-I and Paper-II each shall be decided by a committee of the Deans of all the Faculties and Chairpersons of all the departments, respectively. The same shall be submitted by the Committee to the Controller of Examination in a confidential cover.

5.3.3 The Controller of Examination on receipt of the particulars of the subject experts for Paper-I and Paper-II shall contact them to obtain their consent for the paper-setting by supplying the syllabi and the scheme of the test, along with its keys for the entrance test in a confidential cover.

5.3.4 The paper-setter shall be paid such remuneration as may be approved by the University from time to time.

5.3.5 The Controller of Examination shall ensure printing of sufficient copies the entrance test Paper-I and Paper-II (subject-specific) from the confidential printer in a confidential manner.

5.3.6 The Controller of Examination shall keep the record of the copies of the entrance test Paper-I and Paper-II (both used and unused), along with the record of candidates appeared in the test and their OMR sheets in a confidential manner for atleast one year or such time period as may be prescribed by the Academic Council, from time to time.

#### **5.4 Evaluation of OMR answer sheet**

5.4.1 The OMR answer sheets shall be evaluated manually or electronically with prior permission of the Vice-Chancellor.

5.4.2 In case of electronic evaluation of OMR answer sheets, the correctness of evaluation of Paper-I shall be verified by two teachers of a faculty nominated by the Dean, Academic Affairs and the correctness of evaluation of Paper-II shall be verified subject wise, by two teachers of a department nominated by the Chairperson concerned, in a random manner by atleast verifying ten percent of total OMR answer sheets of each paper. The key for the verification shall be provided by the Controller of Examination.

5.4.3 In case of manual evaluation of OMR answer sheets, the Controller of Examination shall assign the duty of manual evaluation to such number of teachers for Paper-I and Paper -II (subject-specific), as may be required.

#### **5.5 Organization of Interview/Viva-Voce**

5.5.1 Every Department shall organize interview/viva-voce of the candidates qualifying the entrance test within six weeks of the declaration of result of the entrance test. The Department shall invite candidates, in the order of merit, three times of the total seats available in the Department. (For example, if a Department has 8 seats, 24 candidates who have qualified the written test will be invited in order of merit for interview/ viva-voce).

5.5.2 The date of the interview/viva-voce shall be notified by the Department on its notice board and the University website for information of the qualifying candidates.

5.5.3 The interview/viva-voce of the qualifying candidates shall be conducted by a duly-constituted Department Research Committee (DRC) and a candidate shall appear before the committee with his/her research proposal.

5.5.4 The interview/viva-voce shall be of twenty marks only. It shall also consider the following aspects, viz. whether: (a) the candidate possesses the competence for the proposed research; (b) the research work can be suitably undertaken at the department/institute; (c) the proposed area of research can contribute to new/additional knowledge. The candidates are required to discuss their research interest/area through a presentation before the Department Research Committee.

### **5.6 Preparation and Display of Merit list**

5.6.1 The merit list for admission in Ph.D. out of the total candidates invited for interview/viva-voce shall be prepared by taking into consideration: (a) 50% of marks obtained in the Entrance test; (b) 10% of marks obtained in 10+2; (c) 10% of marks obtained in graduation; (d) 10% of marks obtained in post-graduation (e) marks obtained in the interview/viva-voce.

5.6.2. Notwithstanding anything in the above sub-regulation, the merit list for admission in Ph.D. shall be prepared by granting weightage as follows:

(a) UGC-CSIR Junior Research Fellowship or Teacher Fellowship holder : 10 Marks

OR

UGC-CSIR NET/SLET/GATE : 07 Marks

(b) Having passed the M. Phil. programme with course work recognised by the U.G.C., as per the UGC Regulations (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree, 2009) : 06 Marks

(c) Having passed the qualifying examination from CRS University, Jind : 04 Marks

5.6.3 Every department shall display the final list of candidates who have been offered admission based on the merit list on its notice board or the university website with instructions to candidates to deposit the admission fee within next five working days. If any seat remains vacant, the second final list of candidates offered admission shall be displayed with instructions to deposit the admission fee within next three working days.

### **5.7 Admission for the Course Work**

5.7.1 The candidates who have been offered the admission shall deposit such admission fee for the Ph.D. programme as may be decided by the University and only after deposit of

the admission fee, a candidate shall be admitted provisionally for the one-semester Course Work initially.

5.7.2 No candidate shall be offered Course work who fails to deposit the annual fee before the prescribed date. The students who deposit the prescribed annual fee before the due date shall be provisionally enrolled for the course work of the programme.

5.7.3 No student shall join or continue any other course of study or appear at any examination after his/ her enrollment in the programme till the submission of the Ph.D. Thesis. The Vice-Chancellor may, however, allow a student to appear in an examination or to attend a course in the University which is conducive to his or her research and is of minor nature, including improvement of any previous result.

5.7.4 Notwithstanding anything contained in these regulations, the provisional enrollment to the course work may be cancelled at any stage if a student is found ineligible for admission to the programme. The full fee paid by him/ her shall be refunded provided that there is no concealment/ non-submission of facts/ document (s) on the part of student.

## **6. Composition of Department Research Committee**

6.1 Each Department shall have a Department Research Committee (DRC) to guide on academic matters related to the Ph.D. programme. The composition of the Committee shall be as follows:-

- (a) Chairperson of the Department : Chairperson
- (b) All the Professors and Associate Professors in the Department : Member
- (c) One Assistant Professors in the Department, qualified to be Research (Ph.D.) Supervisor(s) (by rotation according to seniority) : Member
- (d) Two external experts approved by Vice-Chancellor on the recommendation of Chairperson of Department : Member

6.2 Notwithstanding anything contained in the forgoing sub-regulation, all teachers eligible to be Research (Ph.D.) Supervisors shall be members of the committee in case a department has less than eight teachers during an academic session.

6.3 Notwithstanding anything contained in the foregoing sub-regulations, the Teacher-in-charge, if eligible to be Research (Ph.D.) Supervisor, shall convene the meetings of the

committee where no teacher in the department is eligible to be the Chairperson of the Department.

- 6.4 One-half of the total members of the committee shall form the quorum, provided that no meeting shall be valid without the presence of the Chairperson or his/her representative.

## **7. Duration of the Programme**

- 7.1 The Ph.D. programme shall be for a minimum duration of three years, including course work, and for a maximum of six years.
- 7.2 Notwithstanding anything contained in the foregoing sub-regulation, the women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for the Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child-Care Leave once in the entire duration of the Ph.D. programme for up to 240 days.
- 7.3 Notwithstanding anything contained in the foregoing sub-regulations, in exceptional circumstances like, but not limited to, illness/hospitalization, etc. the Vice-Chancellor may grant extension initially for a period of six months, but not exceeding a total of one year, in addition to the maximum duration of the programme.

## **8. Coursework for the programme**

- 8.1 There shall be a compulsory Course Work of minimum one-semester duration as a pre-requisite for the confirmation before registration of student enrolled/admitted provisionally to the programme except for those students who are exempted from course work under these regulations. The course work shall consist of one Course on Research Methodology and the remaining two advance level course(s) for preparing the students for Ph.D. programme shall be as prescribed by the faculty on the recommendation of Department Research Committee and Board of Post-graduate Studies and Research of the Department concerned.
- 8.2 The course on Research Methodology shall cover areas, such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc.
- 8.3 All the courses prescribed for the Ph.D. course work shall be in conformity with the instructional requirements and shall specify the content, instructional and assessment methods. They shall be duly approved by Academic Council of the University.



8.4 Candidates already holding the M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work in M.Phil. and have been permitted to proceed to the Ph.D. in integrated course, may be exempted by the Department from the Ph.D. course work. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the University.

### **8.5 Attendance for Course Work**

8.5.1 Every student enrolled provisionally for the course work shall have to secure atleast 75% attendance in each course for appearing in the examination of a course work.

8.5.2 Notwithstanding anything contained in the foregoing sub-regulation, the regular teachers of the University or affiliated colleges shall do Course Work in three capsule programmes of ten-days each for each course at the end of second/ fourth and sixth month of the Course Work.

8.5.3 The Chairperson shall ensure that the teacher concerned has covered the syllabi within the said prescribed period by arranging special classes for such teachers-cum-students.

8.5.4 A student who fails to attend his/ her classes continuously for ten days from the date of commencement of the course work classes or capsule programme, his/ her admission shall be cancelled. His/ her admission may be revived by the Chairperson of the department concerned on his/her request on valid reasons of absence with documentary proof, only once, on the recommendations of the concerned faculty, only in the following week of his/ her absence, with a penalty of Rs. 1000/-.

8.5.5 Notwithstanding anything in the foregoing sub-regulation, the Vice-Chancellor may, in exceptional cases, condone upto 15% attendance in each course/capsule programmes, on the recommendations of Chairperson of the department concerned.

8.5.6 A student may be allowed to carry out course work in a sister department or any national laboratory/national organization, with prior permission of the Vice-Chancellor, on the recommendation of the Department Research Committee and Board of Post-graduate Studies and Research provided that the syllabi and scheme of the course work are similar or equivalent to the course work of parent department/ institute. The student concerned shall submit the documents relating to successful completion of the course work from such laboratory or organization.

### **8.6 Course Work Examination and Passing Criteria**

**8.6.1** A Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC's 7-point scale (or an equivalent grade/CGPA in a point scale, wherever grading system is followed) in the course work in order to be eligible to continue in the programme.

## **9. Scholarship**

9.1 A student enrolled for Ph.D. may be awarded scholarship/fellowship by the University/other agencies provisionally and their payment of scholarship/ fellowship shall be released after their cases are recommended by the PGBOS of the department/ institute for registration.

9.2 The University Research Scholarship (URS) shall be awarded to the topper students (s) of final merit list enrolled for Ph.D. course out of the common merit list of the entrance test category only.

9.3 URS/ JRF students enrolled for Ph.D. research work shall be considered for payment of scholarship/fellowship as per concerned rules of Scholarship/ Fellowship and such students shall pursue full-time research in the campus.

9.4 The number of URS shall be atleast one for each department/institute or such as may be prescribed by the Academic Council on the recommendation of the Faculty concerned.

9.5 The terms and conditions of the URS shall be prescribed by the Academic Council on the recommendation of the concerned Department from time to time.

## **10. Condition of Stay**

10.1 Every student admitted to the Ph.D. programme where experimental work in a laboratory is required shall have to stay after registration for a minimum period of two years at Jind or at the Institution recognized by the University for pursuing the research.

10.2 Every student admitted to the Ph.D. programme where experimental work in a laboratory is not required shall have to stay after registration for a minimum period of one year after at Jind or at the institute recognized by the University for pursuing the research.

10.3 The Dean of the Faculty, in exceptional cases, where there is sufficient justification for doing so, may relax the condition of minimum stay at Jind on the recommendation of the supervisor(s), Chairperson of the Department concerned and the Board of Post-graduate Studies and Research.

- 10.4 A list of Institutions recognized by the University shall be included in Schedule 1 to the Ordinance.
- 10.5 The Academic Council of the University may make an amendment by addition or deletion in the list of institutions under Schedule 1 on the recommendation of the Department Research Committee and the Board of Post-graduate Studies and Research.
- 10.6 The candidate shall certify that he/she has fulfilled the minimum condition of stay for the programme in such form as may be prescribed by the Academic Council of the University.

## **11. Research Supervisor**

- 11.1 The Board of Post-graduate Studies and Research of the concerned Department, on the recommendation of the DRC, may appoint any regular Professor of the University with at least five research publications in refereed journals, and any regular Associate/Assistant Professor of the University with a Ph.D. degree and at least two research publications in refereed journals, as a Research Supervisor.
- Provided that in areas/disciplines where there is no or only a limited number of refereed journals, the Academic Council, on the recommendation of Department Research Committee and Board of Post-graduate Studies and Research may relax the above condition for recognition of a person as Research Supervisor, with reasons, to be recorded in writing.
- 11.2 The appointment of Research Supervisor for a selected research scholar shall be decided by the Board of Post-graduate Studies and Research, on the recommendation of the DRC concerned, depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of registration for Ph.D. thesis topic.
- 11.3 Only a full-time regular teacher of the University can act as a Supervisor. No external supervisor shall be allowed. However, a Co-Supervisor can be allowed in inter-disciplinary areas from the same/other department(s) of the same institute or from any other related institution, with the approval of the Research Advisory Committee.
- 11.4 In the case of the topic which is of inter-disciplinary nature, where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the D.R.C. may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the

Department/ School/Institution, on such terms and conditions as may be specified and agreed upon by the consenting Institutions.

- 11.5 A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than Eight (8) Ph.D. scholars. An Associate Professor as Research Supervisor can guide up to a maximum of six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of four (4) Ph.D. scholars.
- 11.6 Notwithstanding anything in the foregoing sub-regulation, the seat with a supervisor shall be considered as vacant from the date of the submission of Ph.D. thesis with the University.
- 11.7 In case of relocation of a woman Ph.D. scholar due to her marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions are followed, in letter and spirit, and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar shall, however, give due credit to the parent guide and the institution for the part of research already done.
- 11.8 In such cases where a teacher is retiring or leaving and where Redistribution/Reallocation of the Ph.D. students is required for the above mentioned or any other reason, the Ph. D. students shall be adjusted among the eligible existing teachers of the department by relaxing the norms by the DRC concerned and the Board of Post-graduate Studies and Research of the Department.
- Provided that in such cases where the teacher is going to retire (service of two years or less is remaining), the appointment of a Co-Supervisor on the recommendations of the DRC at the time of registration may be done by the Board of Post-graduate Studies and Research concerned.
- Provided further that in case a Supervisor, under whose guidance a thesis has been prepared in part or in full, ceases to be a teacher of the University, he/she may, subject to his/her availability and on recommendation of the Departmental Research Committee, be allowed to continue guiding the scholar by the Board of Post-graduate Studies and Research as Co-Supervisor of the student concerned.

## **12. Registration and Approval of Research Topic**

- 12.1 The candidates who successfully qualify the course work and the students' exempted from course work shall submit a research proposal in such language in which he/she shall write ones thesis for approval of the topic of research to be undertaken and its registration within such time period as may be notified by the department.
- 12.2 The research proposal submitted by the students shall be placed before the DRC of the concerned department by the chairperson to examine the same for approval of the topic of Ph.D. thesis to be undertaken and its registration.
- 12.3 The DRC shall test the student through seminar to probe his/her knowledge on the research proposal, determine his/her suitability, satisfy itself that the proposal can be profitably pursued for research by the student under the superintendence of the Department/Institute. The presence of the Dean of the Faculty concerned or Dean, Academic Affairs or his/her nominee shall be mandatory in the seminar.
- 12.4 The DRC concerned after close scrutiny shall recommend or suggest changes in the proposal along with the name of Supervisor(s) or joint supervisor (s) allotted to the student to the Board of Post-graduate Studies and Research. The reason for recommendation of Joint Supervisor will be recorded in the proceedings.
- 12.5 The Board of Post-graduate Studies and Research shall approve the topic of the research and the name of research supervisor(s) or joint supervisor (s) as the case may be on the recommendation of DRC concerned and recommend registration of that topic to the academic council of the University.
- 12.6 The date of registration for the programme shall be the date on which the case is recommended by the Board of Post-graduate Studies and Research provided that the Annual fee for Ph.D. course is deposited by such candidate.
- 12.7 Once registered, the student and his/her work and conduct shall be under the general disciplinary control of the Institute /Department. Any legal dispute relating to Ph.D. admission/ registration of student will be subject to Court(s) at Jind or Court(s) having jurisdiction in Jind.

Provided that the Vice-Chancellor shall have the power to cancel the admission of a student at any time, after the issuance of a show-cause notice, on disciplinary or any other grounds which are considered to be not in consonance with the dignity and behavior of a student or non-payment of hostel or any other dues or any other reason(s).

12.8 The registration and scholarship branch of the university shall maintain list of the students registered for the programme along with their topics and year of registration as well as list of the students awarded Ph.D. degree along with their thesis title and such list shall be uploaded on the university website for information of general public.

### **13. Research Advisory Committee and its functions**

13.1 There shall be a Research Advisory Committee for each registered student consisting of the followings:-

- (a) Dean, Academic Affairs or his/her nominee : Chairperson (Ex-officio)  
(not below the rank of Professor)
- (b) Research Supervisor (s) : Member (s)
- (c) One subject expert : Member

13.2 The research expert specified in the above sub-regulation shall be approved by the Dean of the Faculty out of the list submitted by the research supervisor.

13.3 This Committee shall discharge the following responsibilities after the registration of a candidate for the research: (i) to review the research progress; (ii) to guide the research scholar for the research and assist in the progress of the research work of the research scholar.

14.1 A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the department/institute with a copy to the research scholar.

14.2 In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the Research Advisory Committee may recommend to the Academic Council of the university with consent of the DRC, the Faculty and PGBOS with specific reasons for cancellation of the registration of the research scholar.

### **15. Submission of Thesis**

15.1 No candidate shall be permitted to submit his/her thesis for the Ph.D. degree, unless he/she has pursued research at the University for not less than three years after his/her enrollment/admission to the Ph.D. programme.

- 15.2 The research scholars must publish at least two research paper related to the research work in a refereed journal with ISSN and make two paper presentations in conferences/seminars before the submission of the dissertation/thesis for evaluation and produce the evidence of the same in the form of a presentation certificate and/or reprint.
- 15.3 Every Thesis shall be a piece of research work characterized either by discovery of new facts or enunciation of a new theory or theories or by fresh interpretation of known facts.
- 15.4 The period for submission of Ph.D. Thesis shall be six years which may be extended in exceptional cases, by a maximum of one year, on half yearly extension basis by the Vice-Chancellor on the recommendations of the Supervisor(s) and the Departmental Research Committee.
- 15.5 Notwithstanding anything the candidate may apply for restoration, to the concerned chairperson, citing the proper reason(s) for not seeking extension in time limit and non-submission of thesis after passing of six years, of his/ her registration for Ph.D. with a restoration fee of Rs. 1,000/- within a period of 3 months, Rs. 2,000/- within a period of 6 months, Rs.5,000/- within a period of 1 year provided that his/her application is recommended by the Supervisor, the Departmental Research Committee and allowed by the Vice-Chancellor.

#### **15.6 Pre-Thesis Submission Seminar**

- 15.6.1 Prior to the submission of thesis, the student shall present a pre-thesis submission seminar in the Department that shall be open to all faculty members and research students, for getting feedback and comments, which shall be suitably incorporated into the draft thesis under the advice of the supervisor. The notice of Pre-thesis Submission Seminar shall be issued by the Head of the Department under intimation to the Vice-Chancellor.
- 15.6.2 On successful presentation of the Pre-Thesis Submission Seminar, the research scholar is required to submit the thesis within three months from the date of pre-submission seminar, failing which he/she shall have to repeat the pre-submission seminar.
- 15.6.3 The student shall submit a copy of the thesis in the form of a CD/Pen drive/official e-mail to the Library for plagiarism check and he/she shall be eligible for submission on production of satisfactory report of the plagiarism check.
- 15.6.4.1 A candidate shall submit his/her thesis for the Ph.D. degree in the manner prescribed as under:



- (a) The research scholar shall submit four printed/typed soft bound copies of his/her thesis along with the copies of the abstract and the summary, mentioning the name of the candidate, supervisor, etc., along with two soft copies of the thesis on separate CDs and/or Pen drives. After the award of Ph.D. degree, two copies of the thesis will be sent to the university central library and remaining two copies of the thesis to the department library. One of the soft copy of the thesis on CD/and or Pen drives shall be sent to the Controller of Examinations of the university for sending its electronic copy to INFLIBNET.
- (b) The typing/printing of thesis should be done on both sides of the paper (instead of the single-side printing), on A-4 size paper, in font size 12” in Times New Roman font with line-spacing 2. For other details, the research scholar shall adhere to the style sheet/manual (APA, MLA, etc.) as prescribed by the department concerned, from time to time.
- (c) The student shall also submit a summary of the Thesis in about 500 words indicating how far the Thesis embodies the result of his or her own research or observations and in what respect his or her investigation appears to him or her to advance the study of the subject of his or her Thesis.
- (d) The title page of Ph.D. thesis would be in the Colour prescribed by the Department/School concerned.
- (e) Thesis shall be accompanied by a declaration from the candidate countersigned by the Supervisor and Head of the Department in the following format:  
Declaration: This is to certify that the material embodied in the present work, entitled “--  
-----”, is based on my original research work. It has not been submitted, in part or full, for any other diploma or degree of any University/Institution Deemed to be University and College/Institution of National Importance. References from other works have been duly cited at the relevant places. (Signature of the Candidate with date)  
(Countersigned by Supervisor and Head of the Department with date)
- (f) Except in the case of languages, the thesis shall be submitted in English.

## **16. Evaluation of Thesis**

- 16.1 The Ph.D. thesis submitted by a research scholar shall be evaluated by at least three Research Supervisor and at least two external examiners, who are not in employment of the University, of whom atleast two examiners shall be from outside the State/Country.

- 16.2 The Vice-Chancellor shall appoint three external examiners out of the panel of six experts recommended by the DRC and the Board of Post-graduate Studies and Research with at least two examiners from outside the State /Country for the evaluation of the thesis. The panel of examiners shall be proposed by the research supervisor.
- 16.3 The specialists recommended as examiners shall be either Professors or persons of eminence or persons holding equal status and their specialization shall be relevant to the topic of the Thesis.
- 16.4 Each Examiner, after examining the thesis, shall submit a report to the Controller of Examination (COE) containing a clear recommendation whether, in his/her opinion:
- (a) The thesis be accepted and the viva-voce of the candidate may be conducted; or
  - (b) The thesis be referred back to the candidate for revision and re-submission; or
  - (c) The thesis be rejected.
- 16.5 The evaluator(s) shall state reasons for approval or resubmission or rejection of the Thesis. If he or she recommends resubmission, he or she shall specifically indicate what modifications a student is required to incorporate in the Thesis. The examiner for the thesis shall also indicate in his/ her report whether the Thesis is fit for publication in its original or modified form. In the latter case, he/ she shall make definite suggestions for improvement.
- 16.6 The examiner shall not recommend that the viva-voce be held unless he/she is satisfied,
- (a) That the thesis constitutes a contribution to knowledge, characterized either by reinterpretation of known facts or development of new knowledge and/or techniques and,
  - (b) That the methodology pursued by the candidate is sound, and that its literary presentation is satisfactory.
- 16.7 In case an examiner fails to send the evaluation report within two months from the dispatch of the thesis, The Controller of Examination may send it to another examiner after obtaining approval of the Vice-Chancellor.
- 16.8 After the external examiners have unanimously recommended that the viva-voce examination of the candidate be held, the Controller of Examinations shall accordingly refer it to the Head of the Department to prepare a summary report in consultation with the supervisor(s) concerned for conduct of viva-voce.

16.9 In case the Controller of Examinations finds that the external examiners of the thesis have not recommended unanimously that the viva-voce examination of the candidate be held, then he/she shall place the report of the examiners before the Vice-Chancellor for further directions.

16.10 In case the recommendation of two external examiner is positive and that of the third is negative, the Controller of Examinations shall recommend to the Vice-Chancellor for the appointment of a fourth external examiner, one not in the service of the University and/or on the Board of Studies of the department to evaluate the thesis and act according to the recommendation of the fourth external examiner.

16.11 A recommendation is not to be considered negative if a revision is recommended and this revised thesis is accepted by the examiner.

Provided further, if the thesis after revision is not accepted by the examiner, the original and the revised version of the thesis shall be sent to the fourth external examiner and the version approved by the fourth external examiner shall be considered to be final.

16.12 Notwithstanding anything a thesis shall not earn a degree unless there are three positive recommendations, including that of the Research Supervisor.

## **17. Viva-Voce**

17.1 On satisfactory evaluation of the report, the student shall undergo a viva voce, which shall be openly defended by the candidate.

17.2 The student shall have to present himself/herself for the viva-voce examination when fixed by the University failing which he shall be declared ineligible for the award of Degree. However, in case the student is unable to attend the viva-voce on the fixed date for any unavoidable reason, the Controller of Examinations, on a request by the student in writing, along with a fee of Rs. 1000/- can allow one-time postponement of the date, upto a maximum period of three months from the date previously fixed by the University, failing which the student shall be declared ineligible for the award of Degree. In case the examiner has turned up for viva-voce of the said student on the fixed date, the total expenditure on TA/DA and honorarium shall be paid by the student upto the next rounding figure of Rs. 100/-.

17.3 The public viva-voce of the research scholar to defend the dissertation/thesis shall be conducted only if the evaluation report(s) of the external examiner(s) on the

dissertation/thesis is/are satisfactory examination. If the evaluation report of the external examiner, in case of Ph.D. thesis, is unsatisfactory and does not recommend the viva-voce, the University shall send the dissertation/ thesis to another external examiner approved by the Vice-Chancellor out of the approved panel of examiners and the viva-voce shall be held only if the report of the latest examiner is satisfactory. If the report of the latest examiner is also negative, the dissertation/ thesis shall be rejected and the research scholar shall be declared ineligible for the award of the degree.

- 17.4 The viva-voce, based on, among other things, the critiques given in the evaluation report, shall be conducted by the Research Supervisor and at least one of the three external examiners, and shall be open to be attended by the then Members of the Research Advisory Committee, all faculty members of the Department, other research scholars and other interested experts/researchers.
- 17.5 Where the Supervisor is unable to be present within a reasonable time to participate in the viva-voce, the DRC and Board of Post-graduate Studies and Research may recommend another member of the faculty in his/her place.
- 17.6 At the viva-voce, the Viva-Voce Board, consisting of one of the outside examiners and the supervisor shall satisfy itself: (a) that the thesis submitted by the candidate is his/her own work, and (b) That the grasp of the candidate on the field of his/her study is satisfactory.
- 17.7 The Viva-Voce Board may, on the basis of the unanimous opinion of its members, recommend: (a) that the candidate be awarded the Ph.D. degree; (b) that the thesis is suitable/fit for publication in its present form; (c) That the thesis may be published with certain revisions; (d) that the thesis be referred back to the candidate for revision; and (e) that the thesis be rejected and the candidate may not be awarded the Ph.D. Degree.
- 17.8 In case the Viva-Voce Board recommends that the candidate be awarded the Ph.D. degree, the Controller of Examination or the Head of the Department shall recommend to the Vice-Chancellor that the Ph.D. degree may be awarded to the candidate.
- 17.9 The University along with the degree certificate shall also issue a certificate stating that the degree has been awarded in accordance with the UGC (Minimum Standards and Procedure for Awards of M.Phil./Ph.D. Degree) Regulation, 2016 (as amended from time to time).

- 17.10 In case the viva-voce Board recommends that the thesis of the candidate be rejected, the Board of Studies shall direct accordingly.
- 17.11 In case the recommendation of one of the members of the Viva-Voce Board is positive and that of the others negative, the Departmental Research Committee shall refer the case to the Board of Studies for its consideration and recommendation, and take a decision after considering such recommendation.
- 17.12 A candidate whose thesis has been referred back by the Viva-Voce Board for revision shall be permitted to re-submit it for the award of the degree not later than one year from the date of intimation of the decision of the University to him/her.
- 17.13 In an exceptional case, the Academic Council may, on the recommendations of the PGBOS, extend the period by one semester.
- 17.14 A thesis which has been re-submitted shall normally be examined by the original examiner(s) unless any one of them is, or all of them are, unable or unwilling to act as such, in which case another examiner(s) may be appointed by the Vice-Chancellor on the recommendation of Board of Studies.
- 17.15 No candidate shall be permitted to re-submit his/her thesis for the award of the Ph.D. degree more than once.

## **18. Removal of the Name from the Rolls of the University**

- 18.1 The name of a student may be removed from the rolls of the University if he/she: (a) fails to qualify any pre-requisite course within the stipulated duration; (b) fails to pass the course work; (c) Fails to submit the three half-yearly reports consecutively; (d) fails to deposit the registration/annual/continuation fee within the stipulated time; and (e) fails to submit his/her thesis within six years from the date of admission to the Ph.D. programme.

Provided that the Vice-Chancellor may, on the recommendation of the DRC and the Board of Post-graduate Studies and Research, grant extension to the scholar to submit the thesis for a maximum period of one year.

- 18.2 The Board of Post-graduate Studies and Research of the department concerned, on the recommendation of the Departmental Research Committee, may, however, accept the request of a candidate whose name has been removed from the rolls of the University to get re-admitted and become eligible for submission of his/her thesis, provided he/she

submits his/her thesis within one year from the date of such re-admission or within maximum seven years of the date of his/her admission, whichever is earlier.

#### **19. Publication of Thesis**

If the examiners have recommended that the thesis is suitable / fit for publication, it may be published in the book form by the research scholar. If there is difference of opinion between the examiners regarding the publication of the thesis, the case shall be referred to the Committee consisting of the following for consideration and recommendations: a) Dean, Academic Affairs, Convener, (b) Dean, Research, (c) Dean of the faculty concerned, (d) Head of the Department concerned - Members, and (e) Supervisor of the Scholar – Convener. The publication right / copyright shall be of the research scholar.

#### **20. Fee for Ph. D. Programme**

20.1 The research scholar shall pay the fee as prescribed by the University, failing which his/her registration shall be cancelled.

20.2 The fee may be charged under the heads like-Course Work fee (for those who are required to complete Course Work); Registration Fee (at the time of registration); Annual Fee/continuation fee (Annual Fee shall be payable within 15 days of registration and annually thereafter); Annual Laboratory fee for the science subjects and other subjects involving laboratory work; Evaluation fee to be charged at the time of submission of Ph.D. thesis; Late fee for delayed payment of annual fee; and any other fees as prescribed by the University.

20.3 The fees shall be subject to changes as decided by the University from time to time.

#### **21. Withdrawal of Degree**

Notwithstanding anything in these regulations, the Executive Council, on the recommendation of the Academic Council, shall have the right to withdraw the degree, if plagiarism or duplication or any other form of malpractice is detected at any stage, and to initiate such further action as it deems fit:

Provided that the Vice-Chancellor shall get the complaint in the matter investigated confidentially and after giving the accused an opportunity to explain before making his recommendation on the matter to the Academic Council. There may be no limitation of time for this action of the Academic Council.

#### **22. Depository with INFLIBNET**

Following the successful completion of the evaluation process, and before the announcement of the award of the Ph.D. degree(s), the Controller of Examinations of the University shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all.

### **23. Interpretation and Amendments**

The Ordinances may be amended by the Executive Council and the amended Ordinance, if any, shall be applicable to all the students from University. Where this Ordinance remains silent, the decision of the Vice-Chancellor shall be final.

### **24. Jurisdiction**

Any legal dispute arising out of these Regulations between the University and the student concerned shall be subject to jurisdiction of the competent court in district Jind, Haryana.



## **SCHEDULE-I**

### **List of Universities, Laboratories and Institutions Recognized for Ph. D.**

1. All the Indian Universities, which are Members of the Inter-University Board of India.
2. All C.S.I.R. Laboratories in India.
3. All Laboratories Maintained and Run by the Dept. of Atomic Energy.
4. Indian Association for the Cultivation of Science, Calcutta.
5. Indian Institute of Science Bangalore.
6. All Indian Institute of Technology including Institute of Technology, Banaras Hindu University and Birla Institute of Technology & Science. Pilani.
7. Tata Institute of Fundamental Research, Bombay.
8. All Defence Science Organization Laboratories in India.
9. Indian Institute of Public Administration, New Delhi.
10. Indian School of International Studies, New Delhi.
11. School of African Studies, New Delhi.
12. Vishvesharanand Vedic Research Institute, Hoshiarpur.
13. Institute of Indology, Lucknow Road, New Delhi.
14. Ahimsa Shodh Peeth, Lady Hardinge Road, New Delhi.
15. All Research Labs of Geological Survey of India.
16. All Research Labs of the Oil & Natural Gas Commission.
17. All Research Labs of the Indian Space Research Organization.
18. All Research Labs of the Electronics Commission and Department of Electronics. Govt. of India.
19. Hindustan Steel Ltd., Research Laboratories.
20. Electronics Corporation of India Ltd., Hyderabad.
21. (a) All India Institute of Medical Sciences, New Delhi,  
Medical College, Rohtak.  
(b) Post-graduate Institute of Medical Education and Research, Chandigarh.
22. National Dairy Research Institute, Karnal.
23. Indian Agriculture Research Institute, Pusa, New Delhi.
24. All Central & State Govt. Forensic Science Laboratories.
25. Technological Institute of Textiles, Bhiwani.
26. The National Council of Educational Research and Training, New Delhi.
27. The Central Institute of Indian Languages.
28. The Indian Statistical Institute, Calcutta.
29. The Institute of Economic Growth, Delhi University, Delhi.
30. All Research Labs of the Indian Council of Medical Research, New Delhi.
31. All Research Labs of the Zoological Survey of India.
32. National Institute of Family Planning, New Delhi.
33. All Research Labs of National Institute of Marine Biology, Panaji, Goa.
34. Delhi Zoological Park, New Delhi-3.
35. Forest Research Institute, Dehradun.
36. All Laboratories Maintained by the Department of Science & Technology, Govt. of India.
37. Bose Institute, Calcutta.
38. Raman Institute, Bangalore.
39. Bharat Heavy Electricals Ltd. Research and Development Laboratories.
40. Ahmedabad Textile Industries Research Association, Ahmedabad.

41. Sri Ram Institute of Industries.
42. Bombay Textiles Institute Research Association, Bombay.
43. Southern Textiles Industries Research Association, Bangalore.
44. Observation of Meteorological Department, Govt. of India.
45. Survey of India.
46. Central Institute of English and foreign Languages, Hyderabad.
47. Institute of Criminology and Forensic Science, Govt. of India, Ministry of Home Affairs, New Delhi.
48. The Central Soil Salinity Research Institute, Karnal.
49. The Wadia Institute of Himalayan Geology, Dehradun.
50. Physical Research Laboratory, Ahmedabad.
51. Sikkim State Archives, Gangtok (Centre of Post-graduate Research in History & Allied Subjects).
52. National Institute of Educational Planning and Administration, Aurobindo Marg, New Delhi.
53. Sarabhai Science Community Centre, Navarang Pura, Ahmedabad.
54. Model Institute of Education & Research, Jammu.
55. Indian Law Institute, New Delhi.
56. All Laboratories Maintained and run by the Indian Council of Agricultural Research.
57. Nuclear Science Centre (NSC) at J.N. University Campus, New Delhi.
58. Inter-University Centre in Astrology & Astrophysics (I.U.C.A.A, at Poona University, Pune).
59. Indian National Scientific Documentation Centre, N. Delhi.
60. Centre for Research in Rural & Industrial Development, Chandigarh.
61. Shri Kundkund Bharti Jain Research Institute, New Delhi.
62. Ranbaxy Laboratories Limited, Gurgaon-122601.
63. Lupin Research Park, Pune-411042 (MH).
64. National Archives of India, New Delhi & All State Archives.
65. Nehru Memorial Museum and Library, Teen Murti, New Delhi.
66. National Library, Calcutta.
67. Oriental Research Institute, Jodhpur.
68. Centre for Advanced Study in History, Aligarh.
69. Jubilant Organosys Ltd; Noida (UP).
70. Ind-Swift Laboratories Ltd, Mohali (Punjab)

## APPENDICES

### APPENDIX-A

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt., Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurgaon and Hisar Division, All Deputy Commissioners & all Sub-Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all District Sessions Judges in Haryana.

**Subject: Bonafide Residents of Haryana - Guidelines regarding**

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of word 'Domicile', the word 'Resident' be used in the instructions issued by the State Government, and it has been decided to revise the Government instructions. Henceforth the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children/wards (if parents are not living)/dependants:
  - a) of the regular employees of Haryana State posted in or outside Haryana State or Working on deputation;
  - b) of the regular employees of the statutory bodies/Corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
  - c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/wards (if parents are not living)/dependants of persons who, after retirement, have permanently settled in Haryana, and draw their pensions from the treasuries situated in the state of Haryana.
- iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- viii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6 GSI dated 29/7/2003)

- vii) Persons who were born in Haryana and produce a certificate to that effect; Provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
- a) citizens of India;
  - b) produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependants have not obtained the benefit of domicile in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong). Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children/wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Departments.
  3. Candidates, seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head Master of the institution shall be competent to issue such certificate which should be sufficient.
  4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana, but at any subsequent time, it is discovered that his claim was false, the student shall be removed from the institution, and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head Master may take such other action against the student and his/her parents/guardians, as he may deem proper in the circumstances of any particular case.
  5. These instructions may kindly be noted carefully for compliance.

**Note :** 1. The State Government, vide letter no. 22/28/2003-3GS-III dated 30.1.2004, has decided that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate concerned has been authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) . In case of Haryana Govt. employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Departments. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I, B & C). Therefore, all the candidates will be required to submit such certificates in the prescribed proforma. The certificate issued by anyone other than the competent authority in the proforma other than the prescribed proforma will not be accepted.

2. Haryana Resident Certificate should be of the date of 30.01.2004 or after. Certificates issued before this date will not be accepted. The candidates must ensure that they get Haryana Resident Certificates and not Haryana Domicile Certificate from the appropriate authority as Haryana Domicile Certificate is invalid for the purpose of admission.

**APPENDIX- A 1**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER/SUB-DIVISIONAL OFFICER (CIVIL)/, G.A. TO D.C./D.R.O. /EM / TEHSILDAR**

Certified that Sh. .... S/o Sh. .... father/guardian of Miss/Mr. .... holds (name of the child/ward with full address) immovable property at ..... (place and District) in the State of Haryana for the past years.

OR

Certified that Miss/Mr..... S/o Sh. .... Resident of ..... was born in Haryana as per birth certificate.

Dated: .....

**Signature of the Authority**  
**(mentioned above)**  
**(with seal)**

---

**APPENDIX- A 2**

**RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT**

Certified that Sh. .... S/o Sh. .... father of Miss/Mr. .... is an employee of the ..... (Name of office) of Haryana Government. He is working as ....., and is posted at..... He has more than three years service at his credit.

**Place:**  
**Dated:**

**Head of the Department**  
**(with seal)**

---

**APPENDIX- A 3**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE**

It is certified that Miss/Mr. ....S/o/ D/o Sh. .... has been a student of this School/College for a period of ..... Year (s), from ..... to ..... He/she left the school/college on .....

**Dated:**  
**Place:**

**Signature of Principal/Head Master**  
**(with seal)**

**APPENDIX- A 4**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE GOVERNMENT EMPLOYEES**

Certified that Sh. .... S/o Sh. ....  
father of Miss/Mr. .... is an employee of Government of India working as  
..... He has been posted at Chandigarh/Haryana in connection with the affairs of  
Haryana Government for the past three years.

**Dated**

**Head of Department  
(with seal)**

**APPENDIX - B**

**AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY THE EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.**

I ..... father/mother/guardian of .....  
Miss/Mr.....resident of .....  
..... do hereby solemnly state and affirm as under:

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent has obtained the benefit of 'Residence' in any other State.

Dated.....

**DEPONENT**

**VERIFICATION**

Verified that the contents of my above given affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

**DEPONENT**

**APPENDIX-C**

**HARYANA GOVERNMENT**

**Certificate Sr.No...../Year...../Teh.....**

**Photo of applicant To be  
attested by  
the Issuing Authority**

**SCHEDULED CASTE-CERTIFICATE**

This is to certify that Shri/Smt./Kumari..... Son/Daughter of  
Sh..... resident of Village/Town.....Tehsil  
..... District .....,of the State/Union  
Territory..... belongs to the ..... Caste/Tribe,  
which is recognized as a Scheduled Caste/Scheduled Tribe under the  
Constitution (Scheduled Castes) Order 1950.

2. Shri/Smt./Kumari..... and/or his/her family ordinarily  
Reside(s)in Village/Town.....of Tehsil ..... District  
.....,of the State/Union Territory.....

Dated.: .....

Signature with seal of Issuing  
Authority

Place : .....

Full Name.....

Designation.....

Address with

Telephone No. with STD Code.....

**Issuing Authority: Tehsildar-cum-Executive Magistrate, Naib Tehsildar-cum-Executive  
Magistrate  
Head of Department in case of Government employee.**



**HARYANA GOVERNMENT**

**Certificate Sr. No.....**

**Year.....**

**Teh.....**

**Photo of applicant To be  
attested by  
the Issuing Authority**

**BACKWARD CLASS CERTIFICATE  
Block `A` OR `B`**

This is to certify that Shri/Smt./Kumari..... Son/Daughter of  
Sh ..... resident of Village/Town.....Tehsil  
..... District ..... ,the State/Union  
Territory..... belongs to the ..... Caste. This  
caste is mentioned in the State list of BC Block .....

2. Shri/Smt./Kumari..... and/or his/her family ordinarily Reside(s)  
in Village/Town.....of Tehsil .....  
District ..... , of the State/Union Territory.....

3. This is to certify that he/she does not belong to the person/section (Creamy  
layer) as per State Govt. letter No.1170-SW(1)-95 dated 07.06.1995,  
No.22/36/2000-3GS-III dated 9.8.2000 & No.213-SW(1)-2010 dated 31.8.2010.

Dated.: .....

Place : .....

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with Telephone No. with STD

Code.....

**Issuing Authority: Tehsildar-cum-Executive Magistrate, Naib Tehsildar-cum-Executive  
Magistrate  
Head of Department in case of Government employee.**

## APPENDIX-E

### CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS

No.....

Dated :.....

Certified that Shri ..... Son/Daughter of  
Shri ..... resident of Village.....  
....., Police Station ..... Tehsil .....  
District. .... was a bonafide Freedom Fighter.

Signature of Officer authorized by Chief  
Secretary, Haryana to issue such certificate  
(with office seal & stamp)

## APPENDIX-F

### CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/ SERVING MILITARY PERSONNEL/EX-SERVICEMEN

Certified that Sh.....Father of .....  
(name of the Candidate) is serving military personnel/an ex-serviceman and his son/daughter  
is entitled for the benefit of reservation of seats for admission in course in CRSU Jind. His  
detailed particulars are as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement .....
5. Whether deceased/disabled during military service.....  
if so, give details .....
6. Category.....
7. If serving, Rank and place of Posting .....

Place : .....  
Date: .....

Signature of the Secretary  
Zila Sainik Board or  
Commanding Officer  
(Seal of the above authority)

**APPENDIX-G**

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED**

**OFFICE OF THE CHIEF MEDICAL OFFICER**

No.....

Dated.....

Certified that Shri/Km./Smt. .... Son/Daughter  
of Shri ..... resident of .....  
District ..... appeared before the undersigned for medical  
checkup. On medical examination, he/she is found suffering from  
..... and thus he/she is Physically Handicapped. His/Her  
percentage of Handicap is ..... % (in figure) ..... (in words).

Chief Medical Officer

..... (Haryana)

(Seal of the above authority)

(Signature of Applicant)

## APPENDIX-H

### List of Scheduled Castes in Haryana State

1.	Ad Dharmi, 1(a) Aharia,Aheri, Hori, Heri, Thori, Turi	2.	Balmiki
3.	Bangali	4.	Barar, Burar, Berar
5.	Batwal, Barwala	6.	Bauria, Bawaria
7.	Bazigar	8.	Bhanjra
9.	Chamar, Jatia Chamar, Rehgar, Raigar,Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas,Jatav, Jatava, Ramdasia.	10.	Chanal
11.	Dagi	12.	Darain
13.	Deha, Dhea, Dhaya	14.	Dhanak
15.	Dhogri, Dhangri or Siggri	16.	Dumna, Mahasha, Doom
17.	Gagra	18.	Gandhila, Gandil, Gondola
19.	Kabirpanthi, Julaha	20.	Khatik
21.	Kori, Koli	22.	Marija, Marecha
23.	Mazhabi, Mazhabi Sikh	24.	Megh, Meghwal
25.	Nat, Badi	26.	Od
27.	Pasi	28.	Perna
29.	Pherera , 29 (a) Rai Sikh	30.	Sanhai
31.	Sanhal	32.	Sansi, Bhedkut or Manesh
33.	Sansoi	34.	Sapela, Sapera
35.	Sarera	36.	Sikligar, Bariya
37.	Sirkiband		

## APPENDIX-I

### LIST OF BACKWARD CLASSES IN HARYANA STATE

BLOCK 'A'			
1.	Aheria, Aheri, Heri, Naik, Thori or Turi, Hari	2.	Barra
3.	Beta, Hensi or Hesi	4.	Bagria
5.	Barwar, Baragi, Bairagi, Swami	6.	Barai, Tamboli
7.	Sadh	8.	Battera Bhat, Bhatra, Darpi,
9.	Bharbhujia, Bharbhunja	10.	Ramiya
11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang
15.	Chimba, Chhipi, Chimpa, Darzi, Rohilla	16.	Daiya
17.	Dhobis	18.	Dakaut
19.	Dhimar, Mallah, Kashyap, Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi	20.	Dhosali, Dosali
21.	Faquir	22.	Gwaria, Gauria or Gwar
23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala, Gowala
27.	Gadaria, Pal, Baghel	28.	Garhi-Lohar
29.	Hajjam, Nai, Nais, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman- Brahmin Tarkhan, Barhai, Baddi.
31.	Joginath, Jogi, Nath, Yogi,	32.	Kanjar or Kanchan
33.	Kurmi	34.	Kumhars, Prajapati
35.	Kamboj	36.	Khanjhera
37.	Kuchband	38.	Labana
39.	Lakhera, Manihar, Kachera	40.	Lohar, Panchal-Brahmin
41.	Madari	42.	Mochi
43.	Mirasi	44.	Nar
45.	Noongar	46.	Nalband
47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikhs
51.	Rechband	52.	Shorgir, Shergir
53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera

57.	Teli	58.	Banjara, Banjara
59.	Weaver (Jullaha)	60.	Badi/Baddon
61.	Bhattu/Chattu	62.	Mina
63.	Rahbari	64.	Charan
65.	Chaaraj (Mahabrahman)	66.	Udasin Rangrez, Lilgar, Nilgar,
67.	Ramgarhia	68.	Lallari
69.	Dawala, Soni- Dawala, Nyaaria	70.	Bhar, Rajbhar
71.	Nat (Muslim)	72.	Jangam
<b>BLOCK 'B'</b>			
1.	Ahir/Yadav	2.	Gujjar Saini, Shakya,
3.	Lodh/Lodha/Lodhi	4.	Kushwaha, Koeri, Maurya
5.	Meo	6.	Gosai/Gosain/Goswami

**Copy of Govt. Notification dated 07.06.1995**

Copy of letter No. 1170-SW (I)-95 dated 07.06.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgment in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under-inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio-economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Annexure 'K'**, which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

## ANNEXURE-K

### Description of Category To whom rule of exclusion will apply

#### **I. Constitutional Posts** Son(s) and daughter(s) of

- a) President of India;
- b) Vice President of India;
- c) Judges of the Supreme Court and of the High Courts;
- d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India;
- e) Persons holding Constitutional positions of like nature.

#### **II. Son(s) and daughter(s) of**

- a) parents, both of whom are Class-I Officers;
- b) parents, either of whom is a Class-I Officer;
- c) parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation.
- d) parents, either of whom is a Class-I Officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.
- e) parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter- national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.

#### **A.** Provided that the rule of exclusion shall not apply in the following cases:

- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent incapacitation.
- b) A lady belonging to OBC category has got married to a Class-I Officer and may herself like to apply for a job.

#### **B. Son(s) and daughter(s) of**

- a) parents both of whom are Class-II Officers.
- b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
- c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
- d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
- e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation. Provided that the rule of exclusion shall not apply in the following cases:

#### **Sons and daughters of**

- a) parents, both of whom are Class II officers and one of them dies or suffers permanent incapacitation.
- b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any



- Inter-national Organisation like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
- C. The criteria enumerated in A & B above in this Category will apply *mutatis mutandi* to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below will apply to the officers in these Institutions.
- III Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:  
Provided that -
- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e. the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
  - ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
  - iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.
  - iv) Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.
  - v) Income/Wealth Tax Son(s) and daughter(s) of :
    - a) Persons having gross annual income of Rs.6.0 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years.(Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.0 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 14.06.2016).
    - b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above

### **Explanation:**

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

Explanation: Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

No. 22.36/2000-3 G.S.III Dated :9-08-2000.

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers (Civil) in Haryana State

Subject: Clarification regarding issuance of certificate of Haryana Backward Classes.

Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is **clarified** that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth **tax** of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a,b,c,d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,

Sd/-

Joint Secretary General Administration for  
Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

## **APPENDIX-K**

### **CERTIFICATE FROM FATHER/GUARDIAN**

I certified that my son/daughter/ward has made this application with my consent and I hold myself responsible for his/her good conduct and payment of all his/her fees and dues during his/her stay in the Department and he/she will not indulge in any kind of ragging as a student of the University.

Dated \_\_\_\_\_

Signature of the Father/Guardian

---

### **CERTIFICATE OF EMPLOYER**

It is certified that \_\_\_\_\_ S/o Sh. \_\_\_\_\_ is working as \_\_\_\_\_ in our Organization/Department. I have no objection to his/her pursuing in the whole time course in the CRSU Jind.

Dated \_\_\_\_\_

Signature & Designation of the employer  
(with seal)

---



**चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द**  
**Chaudhary Ranbir Singh University, Jind**  
(Established by the State Legislature Act 28 of 2014 and  
recognized by UGC Act 1956 U/S 12-B & 2(f) )



**APPLICATION FORM FOR ADMISSION TO THE DEGREE  
OF DOCTORATE OF PHILOSOPHY (Ph. D) COURSE**

(As per UGC Minimum standards and procedure for award of Ph.D. degree, Regulations, 2016)

**FOR ENTRANCE TEST CANDIDATES**

To

The Chairperson

Department of \_\_\_\_\_

Chaudhary Ranbir Singh University,

Jind

Space  
for  
Photo

Sir/ Madam,

I hereby apply for admission to the Ph.D. Course in your Department and  
hereby submit my  
particulars duly filled in as under:-

1. Subject opted for Ph.D. Course : \_\_\_\_\_

2. Name (Mr/Ms) : \_\_\_\_\_  
(in capital letters and as per Master's Degree)

3. Father's Name (Mr/Ms/Dr) : \_\_\_\_\_  
(in capital letters and as per Master's Degree)

4. Date of Birth : \_\_\_\_\_  
(as given in Matriculation  
Certificate)

5. Aadhar No. : \_\_\_\_\_

6. Registration No. : \_\_\_\_\_  
(If already registered with CRS University)

7. Permanent Address (in capital letters) :

\_\_\_\_\_

Email Ids: \_\_\_\_\_ Mob. Nos. \_\_\_\_\_, \_\_\_\_\_

8. Correspondence Address (in capital letters):

\_\_\_\_\_

\_\_\_\_\_

Email Ids: \_\_\_\_\_ Mob. Nos. \_\_\_\_\_, \_\_\_\_\_

9. Whether belonging to Gen/BC/SC/ST /DA/Others Category: \_\_\_\_\_

10. Academic Qualifications:-

Examination Passed	Name of Board or University	Year of passing	Roll No.	Marks or Grade Secured/ Max Marks	%age of Marks	Subjects
Matric						
10 + 2						
Bachelor Degree ( )						
Master Degree ( )						
M. Phil. ( )						
NET/JRF/SLET						

11. Mention **broad area** of Specialization in Ph.D. course: \_\_\_\_\_

12. Mention **date of validity** as per award letter of UGC/CSIR – NET JRF to avail Fellowship (if enrolled in Ph.D. Course):

13. Whether employed (state Yes/No) : \_\_\_\_\_

If employed, mention:

(a) Name of Post/Designation : \_\_\_\_\_

(b) Nature of Job(Regular/Contractual/Hired) : \_\_\_\_\_

(c) Date of Joining the service : \_\_\_\_\_

(d) Total period of Service : \_\_\_\_\_

(e) Name of the Organization : \_\_\_\_\_

(f) Address of the Organization : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Phone/Mobile Nos. \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

(Enclose NOC from employer)

14. Whether the candidate is pursuing any other course of study, if so, state:

(a) Name of the University/Institution: \_\_\_\_\_

(b) Name of Class in which appearing: \_\_\_\_\_

\_\_\_\_\_ Session/Year \_\_\_\_\_ Result \_\_\_\_\_

I declare and affirm that particulars duly filled in by me in this Application Form are true in all respects. In case any information is found to be false and incorrect, this shall entail automatic cancellation of my candidature for admission in Ph.D. course, besides rendering me liable to such action, as the University may deem appropriate.

Yours faithfully,

Place : \_\_\_\_\_

Dated: \_\_\_\_\_

Signature of the Candidate

**Note:** Application form is to be filled up by the applicant in his/her own handwriting. No Column of Application Form shall be left blank. Incomplete Application Form shall not be considered. The candidate is required to submit Application Form and the self attested photocopies of the following certificates to the concerned Chairperson.

- 1 (i) Matriculation Certificate for verification of the date of birth (ii) Detail Marks Card of 10+2 (iii) DMC of Graduation (iv) DMC of Post Graduation (v) Copy of Aadhar Card (vi) Copy of Award Letter of UGC/CSIR-NET JRF (*with validity period*)
2. No Objection Certificate from the Employer, in case the candidate is employed.
3. Certificate of Scheduled Caste/Scheduled Tribe/Backward Class/Differently Abled, Others, if any.
4. Haryana Domicile Certificate
5. Migration Certificate (To be submitted within **one month** from the date of enrollment, if a candidate is coming from the other University failing which prescribed late fee will be charged).
6. In case of M.Phil. candidate, please enclose a copy of DMC and Degree. In absence of M.Phil. Degree, copy of notification of result of M.Phil or a Certificate from the concerned Branch of the University shall be issued to the concerned Department/Institute as per clause 8.4 of the Ph.D. Ordinance for seeking exemption from the Ph.D. Coursework.
7. Entrance Test Fee (*attach original Entrance Test Fee Receipt alongwith Application Form*)

General Category	: Rs. 1000/-
SC/ST & BC candidate of Haryana	: Rs. 250/-

*Mode of  
Payment:*

*PNB Bank Receipt on Campus, Indian Postal Order  
Bank Demand Draft in favour of Registrar, CRS University, Jind*

**OR**



**चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द**  
**Chaudhary Ranbir Singh University, Jind**  
(Established by the State Legislature Act 28 of 2014 and  
recognized by UGC Act 1956 U/S 12-B & 2(f) )



**ADMIT CARD FOR ENTRANCE TEST FOR ADMISSION IN Ph.D. PROGRAMME**

*(To be filled by the candidate)*

Name of the Department \_\_\_\_\_

Name of the Course: \_\_\_\_\_

Name of the Candidate: \_\_\_\_\_

Father's Name: \_\_\_\_\_

*Affix the  
recent ticket  
size  
COLORED  
Photograph  
duly self  
attested*

\_\_\_\_\_  
Signature of the Applicant

*(To be filled up by the office)*

*Venue of the Test Centre:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RollNo.: \_\_\_\_\_

Date of Test: \_\_\_\_\_

Time: \_\_\_\_\_

Chairperson (Sig.) \_\_\_\_\_

**INSTRUCTIONS:**

1. Bring the Admit Card to appear in the Entrance Test at TEST CENTRE.  
*You will not be permitted to sit in the Centre without the Admit Card.*
2. Write accurately and legibly your Roll No. as given on this card on your Answer Sheets.
3. Please report to the Test Centre at least half an hour before the commencement of the Test.
4. This Admit Card is provisional subject to your fulfilling the prescribed Eligibility conditions.